

The Journal of Oman Studies



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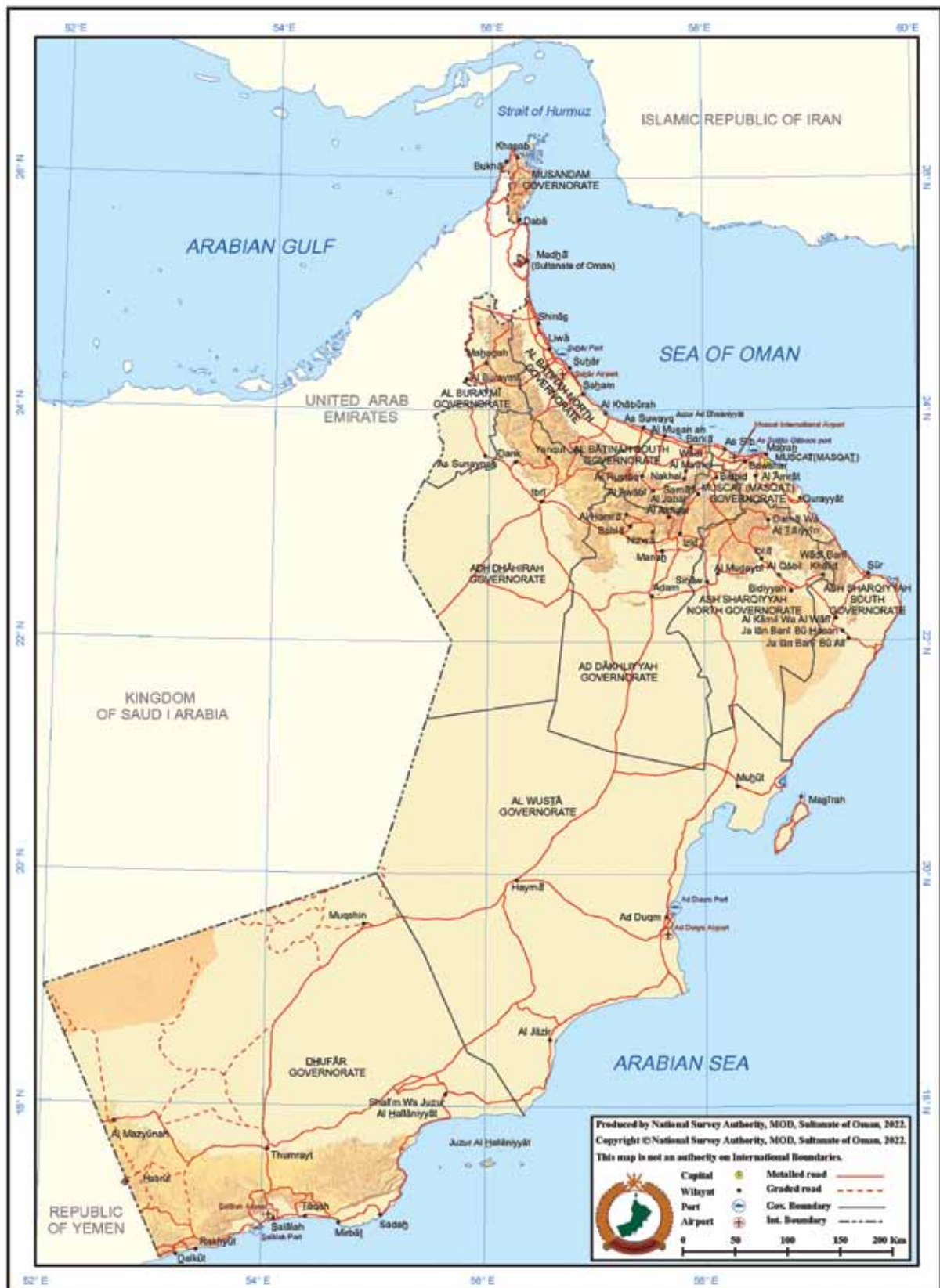
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MAP OF THE SULTANATE OF OMAN

GUIDE TO AUTHORS

The Journal of Oman Studies was established in 1975. It is published by the Ministry of Heritage and Tourism in the Sultanate of Oman. It is a scholarly journal that publishes original and refereed research in both Arabic and English in areas relating to natural and cultural heritage relevant to the Sultanate of Oman. The journal publishes research in various areas of tangible and intangible cultural heritage. For example, the journal publishes research in various kinds of movable and non-movable archaeology, rock art, inscriptions and writings, sculpture, traditional architectures such as forts, castles and old neighborhoods. The journal also publishes research on modern buildings with unique architecture specific to Oman. It also publishes research on intangible cultural heritage such as research in the areas of Omani traditions and customs, different forms of expression including language and oral practices, various forms of performance arts, rituals, ceremonials, social practices, various forms of interaction with nature such as agriculture, falaj and irrigation system, traditional medicine, skills related to Oman's traditional handicrafts and others. The journal also publishes research dealing with topics related to Oman's natural heritage and these include studies of natural landscape, geological structure, natural sites like mountains, wadis, caves, flora and fauna of Oman. The journal also invites book reviews in relevant areas.

All submissions are subject to academic review. Submissions cannot be withdrawn after they have been sent to reviewers. Contributors must confirm in writing using the relevant form that their submissions are original and have not been previously published or are under consideration by other journals. All copyrights are reserved by the publisher and the journal has the right to republish or translate the submission upon consulting with the author. Materials published in the Journal reflect the opinions of their writers, not necessarily those of the journal's editorial board, nor do they reflect the official policy of the Ministry of Heritage and Tourism.

Guide to manuscript submission

Contributions are submitted in Microsoft Word format with a margin of 3cm in all sides. The number of words of the manuscript should not exceed 10,000 words for a full paper and 1200 for the book review including footnotes. Submissions should be double-spaced with Times New Roman size 12.

Submissions should be sent electronically with the following details provided on the cover page: title of the paper, author(s) full name(s), academic titles, their affiliation(s) and the type of submission (paper, translation, book review... etc.) in both Arabic and English, full address of the author(s) including email, P. O. Box, phone and fax number.

The submission should include an abstract in both English and Arabic and it should not exceed 250 words in each language. The abstract should give a summary of the content, significance, methodology, contribution and the main findings of the study. The abstract should also provide 5 keywords.

In-text citation of sources should be documented in the main text not as footnotes or endnotes. The surname(s) of the author(s), date of publication and page number should be provided between brackets as follows:

- **Single author sources:**

(Smith, 2005:22)

- **Two or three authors:**

(Smith, Jakobson, and Gibbs, 2005:22)

- **More than three authors:**

(Smith et al, 2005:22)

- **Work of an unknown author:**

The title of the source is given in the citation sentence and when brackets are used then only a key word or two from the title is mentioned.

- **Book and report titles** are written in italics.

- **Titles of articles, book chapters and web pages** are written within quotation marks.

- When **quoting more than one source**, the sources should appear alphabetically ordered in the brackets with a semi colon separating them, for example, (Gibbs, 2007; Lyons, 2008; Smith, 2005).

- If an author has **more than one publication** in the same year, alphabets should be used after the date to show the sequence, for example, Gibbs (2011a), (2011b) ...etc.

- If a **citation is paraphrased or quoted from a translated work**, the year of publication and the year of translation should appear in the citation, for example (Gibbs, 2005/2012, p. 22).

- If there is **no date of publication**, the phrase (no date) should be used.

- If a **source is cited more than once** consecutively the expression (ibid) should be used, and if the page number is different, then the new page number should appear next to the expression as follows: (ibid, p. 20).

- All **other notes** can be provided as endnotes.

All references must be alphabetically ordered following the 6th edition of APA, as follows:

- **Books in print version**

- **Single author**

Family name, first name (initials), (year of publication), book title (*italic*), place of publication: publisher

e.g. Pinker, S. (1999) *Words and Rules*, New York: Basic Book

- **Multiple authors**

O’Grady, W., Archibald, J., and Katamba, F. (2011) *Contemporary Linguistics: an introduction*, London: Longman

- **Electronic books**

Family name, first name (initials), (year of publication) book title (*italic*), date of retrieval and website link

e.g. Smythe, K. (1983) *Seashells of the Sultan Qaboos Nature Reserve at Qurm*. Retrieved on April, 4th, 2015 from http://doc79.gangqinbooks.com/seashells-of-the-sultan-qaboos-nature-reserve-at-qurm-smythe-kathleen_P-less2.pdf.

- **Edited books**

Family name, first name (initials) (ed(s)), (year of publication), book title (*italic*) place of publication: publisher

e.g. Bailey K. and Damerow, R. (eds) (2014) *Teaching and Learning English in the Arabic-Speaking World*, London: Routledge

- **Chapters in edited books**

Family name, first name (initials), title of chapter, in family name, first name (initials) of editor(s), title of edited book (*italic*) page numbers, place of publication: publisher

e.g. Sharp, E. P. (2007) “Testimonies and the Expansion of Women’s Roles in a Transnational Mexican Parish”. In Jule, A. (ed.) *Language and Religious Identity: Women in Discourse*, pp. 7-28, New York: Palgrave Macmillan

- **Journal publication**

Family name, first name (initials), title of article, name of journal (*italic*), vol., issue, page numbers.

e.g. Nash, H., Al Musharifi, M., and Al Harthi, A. (2014) “Timing Falaj Water Shares in Al Hajar ash Sharqi”, *The Journal of Oman Studies*, vol. 18, pp. 63 – 75.

- **Unpublished work**

Family name, first name, (year), title of thesis/dissertation (*italic*), type of thesis, university or academic institution, country

e.g. Garcia, L. (2012) *The visual as a thinking tool: developing students’ critical thinking skills through images* (unpublished master’s thesis), University of Auckland, Auckland, New Zealand

- **Translated work**

Family name, first name (initials), (year of publication), title (*italic*), name of translator(s), place of publication, publisher

e.g. Marquez, G. G. (1967) *One hundred years of solitude*, (G. Rabassa, trans.) (2006), New York: Harper Collins

- **Internet sources**

Family name, first name (initials), last update or copyright date; if not known, put (no date), full title of work/document, other information, vol., page number(s), date of retrieval, full URL address

e.g. Ministry of Tourism (2011) *Sultanate of Oman: A Special Issue*. June 4th, 2017, http://www.omantourism.gov.om/wps/wcm/connect/a9b89d0048dd4e268443f6fde0ccbc90/FINAL+MAGAZINE.pdf?MOD=AJPERES&CONVERT_TO=url&CACHED=A9b89d0048dd4e268443f6fde0ccbc90.

- **Figures and Diagrams**

No more than 30 illustrations such as figures, tables and diagrams are accepted, and should be sent electronically with a minimum of 300 dpi resolution. Every figure or diagram should have its sequence number. It is the responsibility of the author to sort out copyright issues by obtaining permission from copyright owners. All captions and numbers of figures, diagrams and tables are documented separately and accurately according to their appearance in the text. For example, (figure 2), (Table 2). Any comments explaining figures and diagrams should be put on a separate page at the end of the research paper.

- **System of measurement units**

The metric system should be used and this should be reflected in the text by using the following abbreviations: m = meter, g = gram, s = second, l = liter ... etc.

- **Dates**

When the Hijri (Islamic) calendar dates are used they should be accompanied by their corresponding Gregorian calendar dates. Dates determined by radioactive carbon should be reported as they are (B.C.E.) or before present, using their exact lab numbers.

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